



TAYLOR'S
INTERNATIONAL SCHOOL
Puchong



ADMISSIONS

ACADEMIC YEAR 2019

Fees Schedule 2019
Admissions Procedures



ADMISSIONS PROCEDURE

The admissions procedure mentioned below serves as a guide for parents who wish to enrol their children at Taylor's International School, Puchong (TISPC).

1. Application

Submit the duly completed Application Form, Application Fee (RM1,000) and all the below required documents to the Admission Department.

- Two (2) copies of student's recent passport-size coloured photographs (not more than 6 months old)
- A copy of each parent's recent passport-size photographs (not more than 6 months old)
- A copy of birth certificate and Identity Card / Passport (including Student Visa for foreign students)
- A copy of each parent's Identity Card / Passport and Visa
- Official copy of the School Report for the last 3 years
- Vaccination Record

The Admissions Department reviews the application received and parents will be advised accordingly whether a place is available for the child in the requested year group.

2. Assessment

Upon receipt of the application, an appointment will be made to assess the child to determine the acceptance and placement of the child. Our Admissions team will contact you for an appointment in due course.

Note: Assessments are conducted for children applying for Early Years, Primary and Secondary levels. The nature of the assessment varies for different levels and may require meeting a member of the academic staff. This is also to help the School to ascertain whether the child requires support for any special needs or learning difficulties. The placement of the child is at the absolute discretion of the School, and in this regard, the School generally takes into consideration various factors, including the child's age, academic ability, level of achievement relative to the School's current students and the child's behaviour.

3. Admissions and Registration

Where places are available (i.e. number of students per class have not exceeded the maximum capacity as per policy), admission of students into TISPC is subject to a satisfactory assessment.

Successful applicants will receive an Offer Letter from the School. The acceptance of the Offer must be made on or before the specified date as indicated in the Offer Letter. Payment of the Fees (i.e. Registration Fee, Security Deposit, Term Fee and Technology Fee) is required to confirm the place.

Where places are not available, applicants are placed on a waiting list for admissions in chronological order according to the date on which the School receives the completed Application Form with the required documents and Application Fee. However, the School reserves the right to refuse admission for any reason it deems fit.

If you need further clarification, please contact the Admissions department at +603 5879 5000 or email to admissions@pc.tis.edu.my

FEES SCHEDULE 2019

Age in Calendar Year as at 2019	Year Group	Security Deposit (RM)	Tuition Fee Per Term* (RM)	Technology Fee Per Term* (RM)	Tuition Fee Per Annum (RM)	Technology Fee Per Annum (RM)
EARLY YEARS						
4	Nursery	2,000	4,890	325	14,670	975
5	Reception	2,000	4,890	325	14,670	975
PRIMARY						
6	Year 1	6,890	6,890	325	20,670	975
7	Year 2	7,430	7,430	325	22,290	975
8	Year 3	8,310	8,310	325	24,930	975
9	Year 4	8,840	8,840	325	26,520	975
10	Year 5	9,780	9,780	500	29,340	1,500
11	Year 6	10,640	10,640	500	31,920	1,500
SECONDARY						
12	Year 7	12,360	12,360	500	37,080	1,500
13	Year 8	12,940	12,940	500	38,820	1,500
14	Year 9	13,470	13,470	500	40,410	1,500
15	Year 10	14,370	14,370	575	43,110	1,725
16	Year 11	14,370	14,370	575	43,110	1,725

*3 terms per academic year

1. **Application Fee** **RM**
Payable upon submission of an Application. This fee is non-refundable. 1,000
2. **Registration Fee**
Payable upon receipt of the Letter of Offer. This fee is one-time off and non-refundable. 5,000
3. **Security Deposit**
An equivalent of one term's tuition fee is required as deposit. The amount is to be topped up as tuition fees increases according to year level. **It is refundable if a written notice of one (1) term is given.** The said notice must be received and acknowledged by the School on or prior to the commencement of the term the student will be withdrawn. Please refer to the Term and Conditions stated in the Application Form. Please refer table
4. **Tuition Fee & Technology Fee**
 - a) Payable before commencement of each term (3 terms per year). Please refer table
 - b) Technology fee is for the acquisition and development of technology in school, to support the curriculum and enrich students' experience in learning.
 - c) Costs of books, uniforms, bus services, meals, ECAs, school trips and exam fees are not included in the list fees.
5. **Payment Mode**
 - a) **Cheque or Banker's Draft** should be drawn from a bank in Malaysia to be made payable in Ringgit Malaysia (RM) to **"TAYLOR'S INTERNATIONAL SCHOOL (PUCHONG) SDN BHD"**
 - b) **Bank Transfer** may be made to the School's bank account. A copy of the banking slip must be forwarded to the Admissions office or email to accounts@pc.tis.edu.my, stating **name of student** and **year group**. For overseas transfer, please include additional amount in view of foreign exchange and bank charges. These are borne by the Sender.

Bank Details

Bank Name	Ambank (M) Berhad
Account Name	Taylor's International School (Puchong) Sdn Bhd
Account Number	256-201-200097-1
Swift Code	ARBKMYKL
Bank Address	20, Jalan PJS8/17, Dataran Mentari, 46150 Petaling Jaya, Selangor

Notes:

1. The School reserves the right to impose late payment charge of 5% on all outstanding fees which have not been paid by the first day of each commencement term.
2. The School reserves the right to revise the terms and conditions herein from time to time as it sees fit.
3. Fees are subject to yearly review. Taylor's International School Puchong reserves the rights to revise its fees without prior notice.